



Established in 1977, it represents the interests of Europe's 7 million hunters as an international non-profitmaking nongovernmental organisation (INGO). This makes FACE the largest democratically representative body for hunters in the world and is probably one of the largest European civil society organisations.

FACE Members are national hunters' associations from 36 European countries including the EU-28. FACE also has 4 Associate Members and has its Secretariat in Brussels.

Wildlife Policy Officer

The FACE Team in Brussels is looking for a Wildlife Policy Officer to join its small and dynamic team.

FACE has a long involvement in EU nature and biodiversity policy formulation and implementation, with particular focus on conservation of migratory birds and promoting sustainable use. With the expansion of this sector FACE is enhancing its activities on policies including large carnivores and wildlife management.

We're looking for someone who is a self-starter, confident and professional. The ideal candidate should have some experience in project management, a background in environmental sciences, biology, forestry or similar and be quick to learn in new areas. You should be passionate about the work we do at FACE and willing to work hard to increase our capacities to monitor and contribute to improving knowledge of status of game species.

Location: Brussels, Rue Frédéric Pelletier

Terms: Full-time, 12 year/months fixed-term contract (with potential for extension), Attractive salary & benefits combined package.

Reports to: Director of Conservation

How to apply: Please send your CV as well as a completed application form, **using the attached template** to charlotte.simon@face.eu addressing the job profile below as best as possible.

Deadline: 24th of April 2015

FACE JOB PROFILE: Wildlife Policy Officer

Responsibility: Assisting in the monitoring of EU nature and biodiversity legislation and developing a knowledge base of game species, including contributing to FACE work on single species action planning and population assessments.

Key Relationships: All internal staff, FACE Members' staff in 36 countries and FACE partners from regional to European level (NGOs and stakeholder organisations representing the rural and nature conservation sectors; academia; and the public sector).

Key Duties	Key Skills	Experience / Qualification
<ul style="list-style-type: none"> ● Assist the Director of Conservation and the FACE Team in managing and executing projects, ensuring that deliverables and budgets are managed efficiently and deadlines are met. ● Related work varies between tasks and can include tasks such as organisation for meetings/workshops, data collection and evaluation (e.g. surveys), writing analytical reports, building and maintaining networks etc. It will require close contact with existing expert networks and FACE Members. ● Ensure adequate monitoring of relevant EU, European nature and biodiversity policy, and providing internal FACE briefings. ● Assist the Director of Conservation in maintaining databases on game species, waterbirds etc. <p><i>General</i></p> <ul style="list-style-type: none"> ● Assist the Director of Conservation in policy work related to Nature and Biodiversity by participating in expert meetings and reporting back, consulting the FACE Members on related issues and contributing to policy briefings and consultations. ● Assist with other administrative duties as required. ● Willing to work flexibly: occasional flexible hours. ● Occasional travel within Europe will be necessary. ● Contribute to any relevant occasional translation needs as and when required. 	<p><i>Essential</i></p> <ul style="list-style-type: none"> ● Ability to work to deadlines and manage priorities. ● Strong organisational skills. ● Good written and verbal communication skills in English and at least one other European language. ● Excellent analytical skills and attention to detail. ● Ability to prepare detailed project tenders, reports and articles. ● Ability to work with other team members as well as independently. ● Excellent interpersonal skills. ● Fully IT literate. ● Willingness to develop. <p><i>Desirable</i></p> <ul style="list-style-type: none"> ● An interest in and possibly close connection with the countryside, hunting and nature conservation. ● Any other European languages 	<p><i>Essential</i></p> <ul style="list-style-type: none"> ● Educated to degree level, preferably in the field of biology, environment, agriculture, forestry or professional equivalent. ● At least 1 years' experience in a related field ● Demonstrable record of successful project management. ● Demonstrated ability to work in an international and multi-cultural context. ● Knowledge of EU affairs, preferentially of European legislation and policies. <p><i>Desirable</i></p> <ul style="list-style-type: none"> ● Experience in EU project & funding acquisition in the field of environment, agriculture, regional development, research and/or other. ● Experience of working with NGOs. ● Experience in survey work. ● Experience in event organisation.